



Co-funded by  
the European Union

# PEDAGOGICAL INNOVATION

Online live

## Business language useful in implementing projects and in research

5 Feb - 30 Jun  
2026

DEVELOP KEY COMMUNICATION SKILLS IN ENGLISH IN THE  
CONTEXT OF ACADEMIC PROJECT AND RESEARCH COOPERATION



European Funds  
for Social Development



Republic  
of Poland

Co-funded by the  
European Union





#### PRE-REQUISITES

- Teaching staff or pedagogical staff
- B2 English proficiency level or higher

#### HOW TO REGISTER

- <https://forms.office.com/e/Jdd0Sdi9Cu>

## Business language useful in implementing projects and in research

### ONLINE COURSE

#### NUMBER OF PARTICIPANTS:

- maximum 20 participants

#### DURATION:

- 20 hours

#### OBJECTIVE:

The participants will:

- develop the skills of establishing professional contacts
- improve their skills in conducting e-mail correspondence
- improve their skills in creating and developing ideas and making decisions
- acquire competence in conducting project meetings
- learn to complete project documentation successfully
- develop negotiation skills
- prepare and present progress in a project.

#### SUMMARY:

The course focuses on developing key communication skills in English in the context of academic project and research cooperation. The thematic scope includes:

- establishing and maintaining professional contacts, creating professional e-mail correspondence, organizing and conducting project meetings, the basics of business negotiations, presenting progress in project implementation, preparing project documentation.