

## ELIGIBLE COSTS FOR BUDGET PLANNING FOR EUNICE STUDENT RESEARCH CLUB\_2026:

Your innovative ideas are not the only thing that will determine whether your club wins. The EUNICE jury will also consider how you plan to implement your project, so you need to present your estimated budget plans as well.

### Article 1 – GENERAL INFORMATION TO AVAILABLE FUNDING

Brandenburg Technical University Cottbus – Senftenberg (BTU-CS) manages the available 3,000 € micro-funds for the Student Research Club activity.

### Article 2 – WHO CAN OBTAIN THE AVAILABLE FUNDING

The available funding is reserved for the winning research club. The funds will then be allocated to help the winning research club with the implementation of their research project.

### Article 3 – WHAT IS ELIGIBLE FOR FUNDING

- 1- Travel and accommodation costs:** Funding can be used to cover travel and accommodation costs, provided that the reimbursement procedure is followed. This means all transportation and accommodation costs will be refunded **after the mobility** based on the declared costs for transportation (plane, bus, metro, etc.). If you plan to travel and are not able to pay in advance, we advise you to contact your home International Office. However, please note that most EUNICE universities are not able to provide funding upfront, so costs are only eligible for reimbursement after the mobility.
- 2- Consumables:** Funding can be used to cover the cost of consumables, such as materials or small equipment. **Funding is only available for consumables that can be used for a period of up to one year.** Therefore, funding is not available for laptops or larger equipment. All research clubs are required to upload a list of consumables that will be needed for the implementation of the research project to Moodle in the course of the activity. BTU will handle the order of the consumables of the research winning club and send them to the location where the winning research club will be carried out.
- 3- Events/ Conferences:** If you plan to organise an event or conference as part of your research project, please note that costs for potential catering and/ or room reservations **can only be covered by BTU if you carry out said event or conference at Brandenburg Technical University Cottbus – Senftenberg in Cottbus, Germany.**



## Budget Tips Student Research Clubs

### 1- ALWAYS THINK ABOUT THE NUMBER OF PEOPLE INVOLVED (AND PARTICIPATING), THE LOCATION AND TIME OF THE YEAR FOR THE PROJECT IMPLEMENTATION:

Some EUNICE destinations are located in tourist cities, so it is advisable to consider in advance where the project will take place. **Prices are higher during spring and summer** especially regarding accommodation and travel costs. Please take this factor into consideration when you choose your destination and make your budget especially regarding travels.

### 2- DO NOT FORGET TO INCLUDE ALL TRAVEL COSTS

Please remember that travel costs are not only related to the flights. In many cities, participants will also need to use a bus or train either before or after their flight. Planned travel costs should include all required modes of transportation from your city of departure to the city of arrival.

**Note on flight tickets:** Flight prices on the first page of a comparative website are never the final costs. You can use comparative websites to find the airline that operates your flight and it could help you to find your itinerary. We advise you to **go directly to the airline website as to realise a real estimate of cost, add a luggage** as well as a travel insurance.

